

**Lambda Phoenix Center
Board Meeting Minutes
Date: May 2, 2010
3:05 p.m. at LPC**

**Board Members:
Present/Absent**

President/Development	Anjanette F.	Absent
Vice-President	Wade C.	X
Secretary	Chris S.	X
Treasurer	Heather O. Don S.	X X
Member-at-Large	Joey D.	X
Meeting Coordinator	Shelly M.	X
Membership Director	Gennaro C.	X
Outreach Director	Michael S.	
Fundraising/Activity Director	Anthony D.	X
Building Director	Jeremy M.	Absent
Director of Communications	Open	

**Sub-committee Members:
Present/Absent**

Open		
Open		

Others present: Susan, Patrick, Scott

Quorum present? Yes

Proceedings:

- Meeting called to order at 3:05 pm
- April meeting minutes were approved

· President's Report by Anjanette F.:

1. Absent

· Vice President's Report provided by Wade C:

1. Wade gave a rezoning update
2. Still working on LPC award

Motion made by Chris seconded by Genaro to accept the report.
Motion passed.

· Secretary's Report provided by Chris S:

1. Phone list updated for distribution
2. Chris made a motion to have Chad prepare the newsletter monthly as a committee, non-board member. Gerry seconded, motion passed.
3. Discussed uneven board member count as required by the by-laws, resulting in a discussion about board member positions.

Motion made by Joey seconded by Gerry to accept the report. Motion passed.

· Treasurer's Report provided by Treasurer, Don S. & Heather O:

1. \$2,744.46 is bank balance of today. Mortgage is paid tomorrow, APS and water around the 15th. The finances are very close so it is important to watch expenses. Chris asked about low membership amount on income statement and requested to work with Heather on correcting the accounting entry for the HVAC purchase, to which she agreed.
2. Discussed monthly report
3. Provided IRS letter to Heather

Motion made by Chris, seconded by Joey to accept the report.
Motion passed.

· Member-at-Large Report provided by Joey D.:

1. Needs names of new members for mugs

Motion made by Chris, seconded by Heather to accept the report.
Motion passed.

· Meeting Coordinator's Report provided by Shelly M.:

1. New meeting on Sunday nights at 8:00 – sex abuse survivors anonymous, will distribute for posting
2. Planning on rekeying the building in September
3. Some security issues discussed, and plywood should be put on back of closets to secure them, may distribute a flyer

Motion made by Chris, seconded by Heather to accept report. Motion passed.

· Membership Director's Report provided by Gennaro C.:

1. Membership currently at 58 but that will adjust with April report provided by Don S. and recent mailing below
2. Sent out over 40 renewals this weekend
3. Chris will donate the cost of postage for a renewal mailing that Gerry will do
4. Discussed completeness of new forms received

Motion made by Chris, seconded by Wade to accept report. Motion passed.

· Fundraising Director's Report provided by Anthony D.:

1. Has some ideas, this is first meeting, will report more

Motion made by Chris, seconded by Wade to accept report. Motion passed.

· Outreach Director's Report provided by Michael S.:

1. Absent

· Building Director's Report provided by Jeremy M.:

1. Joey provided report, requested
2. HVAC system is set, sink fixed, lights discussed, ACE house account

Motion made by Chris, seconded by Heather to accept report. Motion passed.

· **Other business:**

Old-

1. None

New-

1. Lengthy discussion with Susan regarding payment and cleaning, decision of \$325/month will be invoiced/paid after catching up this month's payment so that it can be \$325/month moving forward for 2010 on.
2. Scott requested input as to web site, discussed handling of PayPal with Gerry. Scott will post survey results to the web site, which was never done. Web analytics also on site to show how members are accessing web site, NA in particular isn't using much of the site. Discussed classifieds and perhaps using it as a way to increase revenue. Scott will come with price list to the next meeting for further discussion.
3. Wade discussed setting aside \$250/month to pay insurance but there is not funds available at this point, will look again next month

Chris motioned, Heather seconded to close meeting. Motion passed.

- Meeting adjourned at 4:47 p.m.
- Minutes submitted by Secretary, Chris S.