

**Lambda Phoenix Center  
Board Meeting Minutes  
Date: December 6, 2009  
5:00 p.m. at LPC**

**Board Members:  
Present/Absent**

<b>President/Development</b>	Anjanette F.	X
<b>Vice-President</b>	Wade C.	
<b>Secretary</b>	Chris S.	X
<b>Treasurer</b>	Heather O. Patrick O.	X X
<b>Member-at-Large</b>	Joey D.	X
<b>Meeting Coordinator</b>	Shelly M.	X
<b>Membership Director</b>	Gennaro C.	
<b>Outreach Director</b>	Michael S.	X
<b>Development Director</b>	Karin F.	X
<b>Fundraising/Activity Director</b>	Stevie B.	X
<b>Building Director</b>	Andy W.	
<b>Director of Communications</b>	Tim H.	
<b>Open Position</b>	Chip C.	X

**Sub-committee Members:  
Present/Absent**

<b>Open</b>		
<b>Open</b>		

**Others present:** Jeff H., 6PM Happy Hour representative

*Quorum present? Yes*

**Proceedings:**

- *Meeting called to order at 5:10pm*
- *November meeting minutes were approved*

**· *President's Report by Anjanette F.:***

1. Discussed the need to treat fellow board members with respect and that each member should examine why they are here, and commit to working with others in the hope of starting of 2010 on better footing.

Motion made by Chris, seconded by Heather to accept the President's report. Motion passed.

**· *Vice President/Fundraising Report provided by Wade C:***

1. Not present

**· *Secretary's Report provided by Chris S.:***

1. No report

**· *Treasurer's Report provided by Treasurer, Patrick O. & Heather O.:***

1. Heather had her insurance agent review policy and determined it was a good deal. Chris motioned, Shelly seconded to renew current insurance policy. Motion passed. Will call about payment arrangements. Anjanette will review for changes.
2. Heather is reviewing accountants for filing LPC annual return
3. Heather completed the due date and password list and provided it to Wade and Anjanette
4. Current checking balance is \$9,448. Invoice to from Donley received \$6,909.89.
5. \$3,123.02 in receipts this month, Patrick will send full report via e-mail.
6. IRS denied extension, which was expected by Chris since it was unsure that Jason had filed the prior extension.
7. Patrick discussed APS energy saving lighting project, which will not be moving forward at this time.

Motion made by Chris seconded by Chip to accept Treasurer's report. Motion passed.

**· *Member-at-Large Report provided by Joey D.:***

1. Discussed ashtray outside circle
2. Discussed cup mug/shelf issue, all payment has been made
3. Discussed whether to pull non-member's mug. Discussed different types of managing list, board, etc.

Motion made by Chris, seconded by Heather to accept Member-at-Large report. Motion passed.

***· Meeting Coordinator's Report provided by Shelly M.:***

1. Distributed flyer to home groups about locking doors, have been calling when happening again
2. Key list seems complete
3. Interest in N/A for dual diagnosis but no definite plans yet.
4. Patrick had question about various AA meetings that Shelly will look into.
5. Please call Shelly if building is found to be unlocked.

Motion made by Chris, seconded by Michael to accept report. Motion passed.

***· Membership Director's Report provided by Gennaro C.:***

1. Absent

***· Communication Director's Report provided by Tim H.:***

1. Absent

***· Outreach Director's Report provided by Michael S.:***

1. Provided update on 1in10 meeting, sponsorship, etc.
2. Need more brochures and meeting lists
3. Will meet with Scott H finding ways LPC can contribute to HIV/AIDS community
4. Will be meeting with Aunt Rita's foundation, and work with finding ways to work with AIDS Walk.
5. Working on Open House for May
6. Jeff H asked about concerns of working with you

Motion made by Chris, seconded by Heather to accept report. Motion passed.

***· Development Director's Report provided by Karin F.:***

1. HVAC project went smoothly

2. Karin asked about letterhead, which was discussed. Chris motioned, Patrick seconded to table this until next month. Motion passed.

Motion by Chris seconded by Joey to accept report. Motion passed.

***· Activity Director's Report provided by Stevie B.:***

1. NYE tickets will be in closet on 12/8/09, please pick tickets up for selling prior to event. See flyer for details.
2. Stevie has asked Chip to do activities for LPC.
3. Discussion held that golf tournament has had no progress, will have another subcommittee meeting and report back at next Board meeting.

Motion by Chris, seconded by Chip to accept report. Motion passed.

***· Member-at-large 2 Report by Chip***

1. Will discuss activities next month
2. Discussed some type of charity drive for the holidays, which Anjanette made a motion to contact 1in10 for any opportunity to contribute this holiday season, seconded by Chris, motion passed.

Motion made by Chris, seconded by Heather to accept report. Motion passed.

***· Building Director's Report provided by Andy W.:***

1. Absent

***· Other business:***

*Old-*

- 1.

*New-*

1. Building Director absence discussed
3. Jeff suggested laminated building guide on each door. Shelly
4. Discussed Josh still in building, Michael will discuss with him.

Michael motioned, Heather seconded to close meeting. Motion passed.

- Meeting adjourned at 6:45 p.m.
- Minutes submitted by Secretary, Chris S.