

**Lambda Phoenix Center
Board Meeting Minutes
Date: August 29, 2009
11:30am. at LPC**

**Board Members:
Present/Absent**

President/Development	Anjanette F.	X
Vice-President/Fundraising	Gail S.	X
Treasurer	Heather O. Patrick O.	X X
Secretary/Development	Chris S.	X
Membership	Gerry C.	X
Building	Andy	
Keys	Jeannie M.	X
Webmaster/Communications	Scott H.	X
Recovery Dinner/Supplies	Barb B.	
Activities/Fundraiser Director	Stevie B.	
Newsletter	Open	
Outreach	Michael S.	X
Development	Karen F.	X

**Sub-committee Members:
Present/Absent**

Open		
Open		

Others present: Joe D.

Quorum present? Yes

Proceedings:

- *Meeting called to order* at 11:38am by President.
- Gail made a motion, seconded by Karin, to approve last month's minutes. Motion passed.

· *President's Report by Anjanette F.:*

1. Discussed board openings. Of the three departing board members, Gail and Scott will still be committee members. Jeannie has lined up Shelly as a replacement.
2. Plastic chairs are missing, leading to a discussion on signing out LPC items. Genaro volunteered to stencil remaining LPC chairs. A form will be updated for such use with a Board member to be responsible for signing out items. Karin motioned, Gail seconded to approve this form.
3. Discussion was held on having the President and Vice-President be of different fellowships and, ideally, opposite sexes.
4. Discussion held on LPC Service Awards. Gail motioned, Karin seconded, to have board nominations monthly with the Vice President being responsible for the Service Awards. Motion passed.

Motion made by Chris, seconded by Genaro to approve President's Report. Motion passed.

· *Webmaster's Report provided by, Scott H.:*

1. The membership database is not quite working yet but issues should be resolved soon.
2. LPC has obtained a SSL for security concerns.
3. The e-commerce information/page is not ready yet.
4. Discussion held on Paypal errors, which Scott will review with Treasurers and Genaro.

Motion made by Chris, seconded by Gail to approve Webmaster's Report. Motion passed.

· Development Director's Report provided by Karin F.:

1. Karin thanked Scott, Gail and Jeannie for their work on behalf of LPC. Karin also noted that everyone has strengths and weaknesses and all have contributed their utmost, which was met with a round of applause.
2. Karin discussed that she and her sub-committee were having quotes done on the handicapped bathroom, would narrow the choices down for board approval prior to grant submission of same to SCF. Is working with Gwen re same.
3. Karin noted that 7th tradition contributions have increased to \$.06/person/visit or \$200 month since education campaign started. She and sub-committee will be reviewing next focus.

Motion made by Chris, seconded by Jeannie to approve Development Director's Report. Motion passed.

· Membership Director's Report provided by Genaro C.:

1. Genaro reported that there were 68 total members. Patrick added that there were six additional for a total of 74.
2. Discussed timing of monthly memberships

Motion made by Chris, seconded by Scott to approve Membership Director's Report. Motion passed.

· Secretary's Report provided by Chris S.:

1. Chris discussed upcoming annual meeting and by-law change that needs to be codified. Thus far, this is only that Membership is not the responsibility of the Secretary.
2. Discussion also held on Member at Large and that that position would be filled at the annual meeting. Additionally, reminder that all board positions are open, and are filled at board meeting held after then annual meeting on 9/13/09 at 1:00pm.

Motion made by Gail, seconded by Scott to approve Secretary's Report. Motion passed.

· Meeting Coordinator's Report provided by Jeannie M.:

1. Key list updated except for HOW meeting and Jeannie will call Theresa to review.

Motion made by Chris, seconded by Karin to approve Meeting Coordinator Director's Report. Motion passed.

· Treasurer Reports by Heather O. & Patrick O

1. Patrick reported that all funds through the 30th will be deposited prior to the end of the 31st.

2. Discussion held on brick status and charging for updating sobriety dates.

3. Heather reported balance of \$6,846.68. She would e-mail Paypal membership information to Karin and Genaro.

4. Discussion held on segregating donations and what type of financial information to review at annual meeting.

Motion made by Chris, seconded by Karin to approve Treasurer's Report. Motion passed.

· Outreach Report provided by Michael S.:

1. Michael provided a 1in10 update with upcoming training to be held at LPC on 9/4. Also, discussed that Alateen requires two years of Alanon membership.

2. Discussion held on LPC involvement with AIDS Walk 2009 – are having a team. Any questions to Michael or Scott.

Motion made by Chris, seconded by Gail to approve Outreach Director's Report. Motion passed.

· Building Director's Report provided by Andy W:

Absent, no report.

· Vice-President's Report provided by Gail S.:

1. Discussion on organizing closets and storage rooms.

2. Discussion held on Haunted House in parking lot to be held in conjunction with Spring Break Halloween party. Gail is going to check on liability and insurance issues. Motion made by Karin, seconded by Scott, to provide \$400 for Haunted House. Motion passed.

Motion made by Chris, seconded by Scott to approve Vice-President's Report. Motion passed.

· Activity Director's Report provided by Stevie B.:

Absent, no report.

· Other business:

Old-

1. Discussion held on mug status, placement of sobriety date. Gail motioned, Michael seconded to have date and logo on same side of mug. Motion passed.

New-

None

Announcements-

None

Motion made by Chris, seconded by Scott to close meeting. Motion passed.

· Assessment/Evaluation of the Meeting:

Lengthy

- Meeting adjourned at 1:40 p.m.
- Minutes submitted by Secretary, Chris S.