

**Lambda Phoenix Center
Board Meeting Minutes
Date: March 1, 2009
5:04pm at LPC**

Board Members:

Present/Absent

President/Development	Anjanette F.	X
Vice-President/Fundraising	Gail S.	
Treasurer	Heather O. Patrick O.	X X
Secretary/Development	Chris S.	X
Membership	Gerry C.	X
Building	Andy	
Keys	Jeannie M.	X
Webmaster	Scott H.	X
Activities/Fundraiser Director	Stevie B.	
Communications/Newsletter	Chad G.	
Outreach	Michael S.	X
Development	Karin F.	X

**Sub-committee Members:
Present/Absent**

Perry and Nicole from Zoo Group		
Open		

Quorum present? Yes

Proceedings:

- Meeting called to order at 5:04
- (Last month's) meeting minutes were amended to correct Karin's name and insert the mission statement and approved.

· President's Report by Anjanette F.:

1. John F. Long to be reviewed by Chris prior to resubmission
2. Sunday 8:00 AA meeting to be continued three Sunday's per month without a meeting the first week of the month. Chris motioned, Jeannie seconded to approve \$5.00 rent for six months.
3. Thanked everyone for participation at retreat. Reminder to send events ideas to Karin. Will review with Chris notes on board member responsibilities.
4. Discussion

Chris motioned to approve President's report, Jeannie seconded, Motion passed.

· Vice President/Fundraising Report provided by (Gail not present):

1. Parking Lot Update.

Jeannie motioned to approve Vice-President's report, Karin seconded, Motion passed.

· Treasurer's Report provided by Treasurer, Heather O. & Patrick O.:

1. Patrick reported that he felt it was a good month for receipts. Not completed work for the month as yet. Will e-mail Karin list of people to be acknowledged.
2. Patrick will organize the items by the safe for giving, membership & bricks.
3. Heather reported property tax exemption was filed on the 23rd, and insurance is fine.
4. Heather \$12,000 in reserve, \$4069 in checking plus \$2000 that PO will deposit but mortgage will be paid on the 2nd and Heather wrote checks today that total about \$1000.
5. Heather put us on APS equalizer.
6. Heather researched that the reserve account is not earning interest. Our current two accounts are linked and if a balance of \$15,000 is kept, there are no fees. The economy checking requires \$3,000 balance to not have fees. Explored \$5,000 CD option at six day maturity at 2%.
7. Heather sent the reports to Jason for the tax return.
8. Anjanette brought up the year-to-year comparison on income and net profit from 2007 and 2008 to highlight that we have challenges ahead of us.

Items/Issues Requiring Motions:

1. Patrick motioned, Scott seconded to raise Bricks to \$20 starting 4/1/09. Anjanette and Scott will change brick form. Motion passed.

Items/Issues Requiring Motions:

2. Heather motioned to Gerry seconded for \$6,000 to CD and save \$6,000 in reserve. Heather tabled her motion until additional research can be completed for next month.

Chris motioned, Jeannie seconded to approve Treasurer's report. Motion passed.

· Secretary's Report provided by Chris S.:

1. Macy's fundraiser discussed
2. Board Phone List passed, will send by e-mail again. Discussed Board phone list, Karin to assist.
3. Discussed status of other grants

Jeannie motioned, Genaro seconded to approve Secretary's report. Motion passed.

· Membership's Report provided by Gerry C.:

1. Current membership at 43.
2. Current board members unpaid, working on that.
3. Membership mailing up-to-date
4. Discussion on Andy's check from two months ago
5. Painting issue – Anjanette and Karin will handle
6. Membership appreciation event
7. Discussion on Membership Appreciation event and overall membership. Genaro will come up with ideas to increase memberships.
8. Scott motioned putting membership data online so that tracking and reporting would be easier. Jeannie seconded, motion passed.

Chris motioned, Jeannie seconded to approve Membership's report. Motion passed.

· Building Report provided by (Andy not present):

1. Discussion on why A/C is being used instead of evap
2. Discussion that men's urinal has been out for two weeks.
3. Garbage issue

X motioned, X seconded to approve Building report. Motion passed.

· Keys Report provided by Jeannie M.:

1. GA meeting on Sunday's have held for a year. Need to find out from Patrick the rent collected from the meeting. .

Chris motioned, Michael seconded to approve report. Motion passed.

· Webmaster Report provided by Scott H.:

1. Discussed what happens in August with Scott and terming out position. Chris motioned Michael seconded to have effective 8/1 – webmaster non-board position under Communications until Scott no longer wishes to serve as webmaster. This resolves the term-limit issue with the need for a webmaster.
2. Will put web on WordPress to make it easier to handle by a non-techno literati person. Membership database online will occur then also.
3. Survey questions were e-mailed, Scott will review responses.

Chris motioned, Michael seconded to approve Webmaster report, motion passed.

· ***Development Report provided by Karin:***

1. No report

· ***Activities Director's Report provided by Stevie B.:***

1. No report, not present

· ***Outreach Report provided by Michael S.:***

1. Update on brochures and meeting inserts. Has list of 18 agencies for mailing list of open house.
2. Discussion on electronic files needed
3. Scott will e-mail membership list to MS

Chris motioned, Heather seconded to approve Outreach report. Motion passed.

· ***Communications Report provided by Chad G.:***

1. No report, not present

· ***Other business:***

Old-

NA meeting discussed last month that Anjanette was going to discuss with Spring Break.

New-

1. Perry (602) 267-1778 and 602-410-1778 (cell) and Nicole from Zoo Group requested dance place.

- 1.

Chris motioned, Heather seconded to close Board meeting. Motion passed.

- Meeting adjourned at 6:55 p.m.
- Minutes submitted by Secretary, Chris S.