

**Lambda Phoenix Center
Board Meeting Minutes
Date: January 4, 2009
5:00 p.m. at LPC**

**Board Members:
Present/Absent**

President/Development	Anjanette F.	X
Vice-President/Fundraising	Gail S.	X
Treasurer	Heather O. Patrick O.	X X
Secretary/Development	Chris S.	X
Membership	Gerry C.	
Building	Andy W	X
Keys	Jeannie M.	X
Webmaster	Scott H.	
Recovery Dinner/Supplies	Barb B.	X
Activities Director	Stevie B.	X
Newsletter	Chad	X
Outreach	Michael S.	
Photographer	Tina C.	

**Sub-committee Members:
Present/Absent**

Open		
Open		

Others present: Toni , Joey D, Gary G, Karen F

Quorum present? **Yes**

Proceedings:

- *Meeting called to order* at 5:05 p.m. by President.
- December's meeting minutes were approved.

· President's Report by Anjanette F.:

1. Thanked everyone for being there.
2. Handyman will be starting on locker tomorrow, will also work on securing main room refrigerator.
3. Fireproof filing cabinet found. Will be storing critical documents onsite.
4. Long grant, nothing heard.

Motion made by Chris, seconded by Jeannie to accept the President's report. Motion passed.

· Vice President/Fundraising Report provided by, Gail S.:

1. Getting bids on eco-friendly parking lot and regular paving. Survey is next step followed by neighborhood letter and signage. Next six months only need around \$3,000 for ongoing items for parking lot.
2. Insurance; received quote covering outside fundraiser, etc., from Gail's aunt. \$2,800 total with \$799 down and remaining balance over nine months.

Items/Issues Requiring Motions:

1. Andy made a motion to authorize Chris, Gail and Anjanette to make insurance decision this week, motion passed.

Motion made by Chris, seconded by Jeannie to accept the President's report. Motion passed.

· Treasurer's Report provided by Treasurer, Heather O. & Patrick O.:

1. Discussed debit card for Building person for limit of \$500.00.
2. Heather reported \$3,641 is balance after mortgage was paid. Wrote check to Stevie for \$422, \$300 cleaning and has receipts so total is just under \$3,000 with Patrick depositing \$3,700.
3. Heather discussed fundraising events and the importance of all revenue and expenses going through the treasury. Will e-mail Stevie re NYE fundraiser.
4. Heather will e-mail the financials pending Patrick's deposit.
5. Patrick reported collection of \$3,847.69 in December. Discussed importance of labeling lockers to notify groups of missing funds earlier.
6. Karen asked about putting a short synopsis of revenue and expenses in monthly newsletter. Discussed importance of members knowing how money is spent.
7. Patrick provided the property tax abatement letter for Heather to submit.
8. Patrick has some brick items for Stevie.
9. Discussed check from Sunland Vending for \$300.
10. Patrick researched code for fire door. This requires signage and a locking device that is designated clearly as locked.

Items/Issues Requiring Motions:

1. Debit card for Andy to make building purchases.

Motioned by: Gail, seconded by Patrick. Motion passed.

Items/Issues Requiring Motions:

1. Rubber stamp approval.

Motioned by: Gail, seconded by Anjanette. Motion passed.

Motion made by Chris, seconded by Jeannie to accept Treasurer's report. Motion passed.

· Secretary's Report provided by Chris S.:

1. Discussed status of grants. Will be meeting with Anjanette regularly to discuss and work on grant submissions.

Motion made by Gail, seconded by Jeannie to accept Treasurer's report. Motion passed.

· Membership's Report provided by Gerry C.:

1. Gerry reported he mailed out 40 renewal letters yesterday, which included date membership expired.

2. Discussion on artwork for sale. Anjanette will make labels, for display in the building with "for sale" signs.

Motion by Gail, seconded by Jeannie to accept report. Motion passed.

· Building Report provided by Andy:

1. Lock and key company is working on the fire door issue. Will find signage.

2. Working on handicap quote for restrooms.

3. Fixed men's room urinal issue.

4. Will ask cleaning person about happy medium on Pine sol.

5. Dawn K has asked for keys to take care of graffiti.

Items/Issues Requiring Motions:

1. Anjanette made motion to give Dawn K keys to handle graffiti. Chris seconded. Motion passed.

Items/Issues Requiring Motions:

Motion by Gail, seconded by Jeannie to accept report. Motion passed.

· Keys Report provided by Jeannie M.:

1. Chad was provided keys, will provide Dawn her keys.

Motion by Chris, seconded by Gail to accept report. Motion passed.

• Webmaster/Communication's Report provided by Anjanette:

1. Wants to explore Facebook presence for LPC.

2. Scott wants \$2.99/month subscription for web stats.

Items/Issues Requiring Motions:

1. Andy motioned to approve LPC Facebook site without photos, seconded by Gail. Motion passed.

2. Patrick motioned web stats \$2.99/month, seconded by Chris. Motion passed.

Chris motioned, Jeannie seconded to approve report. Motion passed.

• Newsletter/Communications Report by Chad.:

1. Going to keep to two page format, no birthday's provided but will keep including the request.

Motion made by Chris, seconded by Jeannie to accept Chad's report. Motion passed.

• Activities Director's Report provided by Stevie B.:

1. Don't know total of dance as yet due to catering bill. Stevie's employer donated \$1,000 – raised \$3,200 in revenue. Learned a lot on preparation, catering, etc. and will make changes in the future.

2. Stevie will have birthday calendar board ASAP.

3. Discussion on Lambda calendar, golf tournament, wants to coordinate golf with other events and city. Discussed Lambda calendar of events, bigger events as opposed to many small ones.

4. Discussed the importance of Lambda support vs. Spring Break.

Jeannie motioned, Patrick seconded to approve report. Motion passed.

• Outreach Report provided by Michael S.: None

· Recovery Dinner Report provided by Chris & Gail:

1. Chris & Barb going to clean and organize kitchen and supplies.
2. Need to have more people involved beyond Barb in the work involved with the birthday dinner.

Gail motioned that each board member be responsible for a dinner. Chris seconded, motion passed.

Motion by Jeannie, seconded by Andy approve report. Motion passed.

· Spring Break Members, Gary G & Toni:

1. Gary G asked to hold events in LPC for 2/14 Saturday and 2/22 6:00pm, asking for \$100 for 2/14 and \$70 for 2/22. Motion made by Jeannie, seconded by Andy to approve. Stevie abstained.

· Other business:

Old-

1. None.

New-

1. New Tuesday meeting. Jeannie will discuss with Roger moving time.
2. Quote for pocket door separating large room.
2. Gail made motion to OA Monday at 7:00 in small room. Andy seconded, motion passed.

- Meeting adjourned at 6:55 p.m.
- Minutes submitted by Secretary, Chris S.