

**Lambda Phoenix Center
Board Meeting Minutes
Date: November 2, 2008
5:00 p.m. at LPC**

**Board Members:
Present/Absent**

President/Development	Anjanette F.	X
Vice-President/Fundraising	Gail S.	X
Treasurer	Heather O. Patrick O.	PO- X
Secretary/Development	Chris S.	X
Membership	Gerry C.	X
Building	Andy	X
Keys	Jeannie M.	X
Webmaster/Communications	Scott H.	X
Recovery Dinner/Supplies	Barb B.	
Activities Director	Stevie B.	
Newsletter	Chad	
Outreach	Michael S.	
Photographer	Tina C.	

**Sub-committee Members:
Present/Absent**

Open		
Open		

Others present: Joe D, Gary G

Quorum present? **Yes**

Proceedings:

- *Meeting called to order* at 5:04 p.m. by President.
- October board meeting minutes were amended and approved.

· President's Report by Anjanette F.:

1. Bid for additional lockers was \$400, with \$100 donated. Motion by Gail to approve, seconded by Chris S, motion passed.

Motion was made to approve report. Motion passed.

· Vice President Report provided by, Gail S.:

1. Discussion on status of parking lot; Gail signed a letter prepared by the sub-committee to the City re zoning. Additional filing this week cost of \$215.

Motion was made by Chris, seconded by Jeannie to approve Vice-President's report. Motion passed.

· Treasurer's Report provided by Treasurer, Heather & Patrick O.:

1. Patrick discussed Spiritual Experience envelopes to go back.
2. Abatement letter to abate tax penalty for IRS was sent by Jason B.
3. Patrick noted that month-end was only two days ago so not complete re financials.
4. Vanessa P's contribution paperwork to be completed to receive additional funds from employer.
5. Discussed bank account change to interest bearing.
6. Discussed NA meeting rent status, will e-mail Michael S.
7. Heather absent but sent word that funds are short!

Motion was made by Chris, seconded by Jeannie to approve report. Motion passed.

· Secretary's Report provided by Chris S.:

1. Chris is working on newsletter for this month. Other newsletter items include having birthdays in newsletter and welcoming new members to Lambda.

Motion was made by Jeannie, seconded by Scott to approve report.
Motion passed.

· Membership's Report provided by Gerry C.:

1. Gerry reported that 19 membership cards were done, 16 sent, and will catch up on small remainder.
2. Gerry provided an update on the donated paintings and donated the \$88 shipping fee.
3. Gerry will work with Scott on survey information.

Motion was made by Chris, seconded by Jeannie to approve report.
Motion passed.

· Building Report provided by Open Position:

1. Andy is the new Building Chair.
2. Garbage is to be taken to curb on Thursdays by Michael S.
3. Andy will confirm cleaning schedule and contact information, reporting back next meeting.

Motion was made by Jeannie, seconded by Chris to approve report. Motion passed.

· Keys Report provided by Jeannie M.:

1. Not all cabinet information sheets had been returned, still following up.
2. Working on key list to ensure up to date.

Motion was made by Chris, seconded by Gail to approve report.
Motion passed.

· Webmaster/Communication's Report provided by Scott H.:

1. Scott updated the site for Kudzu and meeting list.
2. Discussion on logo, some examples to be e-mailed by Scott.

3. Discussion on outdoor signage.
4. Not enough data on web statistics to be meaningful as yet.
5. Discussion on need for auction items.
6. Discussion on posting board meeting agenda on site.
7. Discussion on member only section on site.
8. Discussion on social networking approach on site related to #7.
9. Scott has survey questions to discuss with Gerry and will do so, reviewing with board prior to use.

Motion was made by Gail, seconded by Jeannie to approve. Motion passed.

· Recovery Dinner/Supplies Report provided by Barb B.:

- 1.No report.

· Activities Director's Report provided by Stevie B.:

1. No report.

· Outreach Report provided by Michael S.:

- 1.Discussion of planned open house, perhaps in May.

Motion was made by Chris, seconded by Andy to approve report.
Motion passed.

· Photographer provided by Tina C.:

1. No report.

· **Other business:**

Spring Break, Gary G

1. Gary reported that there would not be another SB event at Lambda until the Valentine's dance but discussed using the space for rehearsal and will update us on that at the next board meeting.

2. Gary had a question about a rummage sale, which no one knew about.

Old-

1. Discussion on code of conduct, which was tabled.

New-

1. No report.

Motion made by Chris, seconded by Jeannie to close the meeting.

- Meeting adjourned at 6:55 p.m.
- Minutes submitted by Secretary, Chris S.